# TECHUSET

# The Recruitment Process

At Tech-Huset, we take pride in a recruitment process built on data-driven search and a structured six-step approach.

Continuous follow-up with both candidates and clients is a key priority for us. We make it our mission to ensure that every recruitment process is not only thorough and professional, but also a positive experience — where both client and candidate feel valued, informed, and supported every step of the way.



#### 1. Initial Dialogue & Agreement

Initial communication and/or meetings to identify the company's needs, gain insight into the client's business and market, and develop the right solution that creates added value for the client's organization.

### 2. Role Definition



Personal meetings and ongoing communication by email and phone to discuss the consultant's employment terms, supported by a detailed job and profile description designed to ensure the right match.



#### 3. Screening & Search

As the candidate pool grows, profiles are pre-screened for relevance. At Tech-Huset, we identify the most suitable candidates based on the defined job profile, using a combination of internal and external databases, social media, professional networks, and direct market sourcing.

Since not all positions are publicly advertised, qualified candidates are presented on an ongoing basis — always in complete confidentiality.

#### 4. Candidate Presentation



All candidates who meet the defined criteria are presented on an ongoing basis, enabling the client to determine whether the candidate should be invited for further confidential discussions.



#### 5. Interview Process

At this stage, the candidates selected to move forward in the interview process have been identified. Tech-Huset is committed to running an efficient and high-quality process, ensuring timely communication and decisions regarding all remaining candidates.

## 6. Status & Completion



Ongoing alignment and transparent communication throughout the client's interview process are an integral part of Tech-Huset's DNA. When the interviews are complete, the right candidate is found, and the contract is signed, the goal has been achieved for both the client and

Tech-Huset.

As a final step, Tech-Huset conducts a closing follow-up with the client to ensure a smooth transition and a strong start to the collaboration.